



DEPARTMENT OF THE ARMY
HEADQUARTERS, U. S. ARMY EUROPE REGIONAL MEDICAL COMMAND
CMR 442
APO AE 09042

REPLY TO
ATTENTION OF:

MCEU-PD

26 September 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter 18, Distribution of Enlisted Personnel Assignments

1. Reference: DAPE-MPE-DR Memorandum, Subject: FY02 Headquarters, Department of the Army, Active Component, Enlisted Distribution Policy, 5 February 2002.
2. In order to provide a responsive enlisted personnel assignment system tailored to our unique situation in Europe I have outlined the following principles to govern enlisted personnel assignments:
 - a. Health clinics with one deep, skill level 10 positions that are distant (greater than 50 miles) from the nearest Military Treatment Facility (MTF) will not be assigned enlisted soldiers directly from AIT.
 - b. If possible, all assignments will be made to accommodate Joint Domicile for those enrolled in the Married Army Couples Program (MACP).
 - c. All clinics will have at least one female soldier assigned to accommodate the use of patient chaperones.
 - d. Clinics with 10 or less authorizations of an MOS will be filled to 100% of that MOS.
 - e. MTF fill will be determined by Enlisted Distribution Targets (based on MOS and grade level inventory projections and manning guidance) identified in the Enlisted Distribution and Assignment System (EDAS), not by authorizations.
 - f. Enlisted personnel possessing an Additional Skill Identifier (ASI) will be assigned to matching ASI positions over their primary MOS.
 - g. Reassignments between clinics greater than 50 miles apart will require ERMCM Enlisted Personnel Division coordination and approval.
 - h. Our goal is to minimize assignment diversions of personnel upon arrival. Last minute diversions will be limited to severe and genuine crises.
 - i. Pinpoint assignments will be determined 4-6 months from projected arrival in country. Soldiers going to Italy or Belgium will receive their pinpoint assignment 9 months in advance.

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- j. Assignment decisions will support soldiers with dependents enrolled in the Exceptional Family Member Program (EFMP).
3. Data quality is paramount to effective enlisted strength management. I charge leaders at all levels to ensure that our automated personnel systems reflect accurate personnel data. Assignment decisions will be based on our data quality. Poor data quality will result in poor assignment decisions.
4. The proponent for this policy is the ERMCA ACSPER at DSN 371-3353.

A handwritten signature in black ink, appearing to read "Elder Granger", written in a cursive style.

ELDER GRANGER
Brigadier General, USA
Commanding

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